

**BOARD OF DIRECTORS**

**PROSPECTUS**

(for Board term of service July 1, 2024-June 30, 2026)



On behalf of the Board of Directors, thank you for your interest in serving The Arc-Jefferson, Clear Creek & Gilpin Counties (The Arc)!

This prospectus outlines the current Strategic Goals for The Arc, as well as priorities for Board candidates, and some of the roles and responsibilities of Board members. It also includes an overview of The Arc’s purpose and tenets, as expressed through our mission, core values and vision statements. After reading through this prospectus, you should have a good understanding of what The Arc stands for, and what is involved in serving on The Arc’s Board.

You may apply for yourself or nominate someone else. If you know someone, personally or professionally, who could support our Strategic Plan, Mission and Vision, we encourage you to nominate them and let them know you’ve done so.

This is an extraordinary opportunity for individuals who are passionate about The Arc’s mission, and who are excited about the opportunity to be part of the largest civil rights organization in the world. While we are all united by a desire to serve people with Intellectual and Developmental Disabilities (I/DD), our Board members come from all walks of life, and are not required to have a family member or friend with I/DD in order to serve. **Our goal is to recruit a diverse, well-rounded Board whose personal perspectives and career experience may allow us to best uphold the mission, vision, and values of the Arc, and accomplish our Strategic Goals.**

Again, thank you for your interest in The Arc. We look forward to reviewing your nomination!

Sincerely,

Helen Pietranczyk

Chair, Governance Committee



**THE ARC-JEFFERSON, CLEAR CREEK & GILPIN COUNTIES**

The Governance Committee is focused on having individuals join us who will actively support The Arc’s Strategic Plan Goals:

1. People with I/DD and their families are at the center of everything we do.

*Intent: Engagement and guidance in decision making*

1. The Arc is the destination for participation for our community.

*Intent: Participation*

1. Understand and anticipate the needs of people with I/DD and their families and prepare them to successfully navigate life transitions across the age spectrum.

*Intent: understanding for now and the future*

**All interested individuals who have a passion for The Arc’s mission and goals are encouraged to submit a nomination form. *Individuals who can bring the perspectives of minority groups are especially encouraged to apply.***

After reviewing The Arc’s Strategic Plan and current Board composition, we are particularly interested in adding the following to our Board:

Individuals with the knowledge in, connections to, or experience with

* Healthcare and Behavioral Healthcare (clinician experience not required)
* Media, Marketing, and PR
* Community and Donor Relations

**About Serving on The Arc’s Board of Directors**

The Governance Committee is seeking candidates that believe in and will actively support the Strategic Plan and the mission and vision of The Arc. The Board of Directors of The Arc has also adopted two statements that define the roles of responsibilities of the Board and of individual Board members. This information is provided below, to assist individuals in understanding what is involved in Board service.

# The Arc’s Mission Statement

The Arc promotes and protects the human rights of people with intellectual and developmental disabilities and actively supports their full inclusion and participation in the community throughout their lifetimes.

**The Arc’s Vision Statement**

People with intellectual and developmental disabilities will live the lives they choose as valued and respected members of the community.

# The Arc’s Core Values

#### The Arc shares a commitment to core values which influence and inform our work

#### For additional information regarding each of these values, [click here](https://www.arcjc.org/whoweare/what-we-believe.html).

**Human Dignity**

**Personhood**

**Personal Choice**

**Human and Civil Rights**

**Community Participation**

**Societal Support**

**Equity**

**Diversity**

**Our Chapter** ties particular importance to the values below, and use them to guide our decision-making:

#### People First

The Arc believes that all people with intellectual and developmental disabilities are defined by their own strengths, abilities, and inherent value, not by their disability.

#### Visionary Leadership

The Arc leads by articulating a positive vision for the future of people with intellectual and developmental disabilities and catalyzes public and private support in realization of that vision through carefully planned and well-executed goals, strategies, and actions.

The Arc is a vibrant organization, dedicated to both protecting the human rights of people with IDD, and supporting them in achieving their dream life, whatever that means to them. The Board provides the strategic guidance and oversight to ensure that the mission is fulfilled. It’s important and gratifying work, with a great group of likeminded fellow Board members. To hear the success stories of the many people supported by The Arc is such a privilege. I’m so glad to be a part of this amazing organization!

Helen Pietranczyk, Board Member

**Roles and Responsibilities of the Board of Directors**

The Board will support the work of The Arc and provide mission-based leadership and strategic governance. **You can expect to spend 8-10 hours per month** on Board related activities. Some of the Board responsibilities include:

**Leadership, governance and oversight** that ensures future-thinking, strategic planning, financial accountability, and attending and participating in monthly Board meetings, committee meetings and Arc events.

**Community engagement** by representing The Arc in the community and acting as an ambassador for the organization at public events.

**Fundraising** by making a personal financial contribution and participating in donor stewardship in partnership with The Arc staff.

Consistent with the above, The Arc-Jefferson, Clear Creek & Gilpin Counties is committed to upholding the highest standards of governance of nonprofit organizations as set forth in the *Standards for Excellence: An Ethics and Accountability Code for the Nonprofit Sector.*

* *Application Timeline: All interested parties are encouraged to attend a Board meeting as part of this process.* [*Click here*](https://www.arcjc.org/newsevents/calendar.html) *for The Arc’s calendar.*

*Please notify Helen Pietranczyk at* [*hmpco308@gmail.com*](mailto:hmpco308@gmail.com) *or 720-979-1447 in advance if you wish to attend any of these meetings.*

* *When the Board Interest form is received, you will be contacted within three business days to confirm receipt.*
* *Nominees for both appointment to fill a vacancy, or election, will be interviewed within 30 days.*
* *The Governance Committee will consider each interest form received at the next scheduled Committee meeting.*
* *Thereafter, appointments will be presented to the full Board at the next scheduled Board meeting.*
* *Otherwise, the nominees will be presented to the Board at the May Board meeting and will be considered candidates for election at the June annual meeting.*

**Terms**

The Board term begins on the first day of the month following approval for those filing a vacancy, or the first day of the Fiscal Year following the Annual Membership Meeting.

The term of office for Board Directors is two (2) years.

My experience with the Arc of Jefferson, Clear Creek and Gilpin Counties - from volunteering at special events through two years of Board service - has given me a unique perspective into the lives of people with intellectual and developmental disabilities. The professional way this organization has been run by the leadership, the staff and the advocates shows a passionate dedication to achieve full inclusion for all people with IDD. I continue to serve on the Finance Committee and am honored to be a part of this great organization.

*-- Scott Feavel, Former Board Member*